

All Species

Buena Park Agriculture Department

Student Project Policies

1. Farm Hours – Monday thru Friday during school days 7am-6pm, Saturdays and Sundays 8am-10am & 4pm-6pm. Gates are locked in between these times on weekends for the protection of your animals and our facility.
2. As a student with an agriculture project, you are responsible to feed and clean your animal each day. Animals should be fed in the morning before school starts. No tardy passes will be given. Pens should be cleaned after school daily and animals should be fed again. During the week, chores must be done before or after school, not during class. Students must feed animals twice a day on weekends as well. In addition, each student will sign up for a weekly barn duty. It is their job to insure that the livestock area is clean, and that animals are being fed and cared for.
3. Failure to clean your pen or coop daily and feed your animal/s twice a day or to take care of livestock area clean up on your assigned barn duty week will result in a \$5 fine per infraction. Any student who receives fines 5 times will be told to remove their animal/s from the farm facility immediately or the BPHS Ag department will take possession of the animal. Whereas, the BPHS ag department is responsible for animal projects paid for via a loan, these animals will not be removed from the farm without prior payment of all monies owed American Ag Credit or FJUHSD.
4. These are estimated monthly feed costs of livestock projects. Students are not asked to pay any fees until animals have been sold. These are only estimates.
 - a. Chickens & Turkeys \$35 / month
 - b. Pigs, Goats, Sheep \$85 / month
 - c. Steers \$250 / month

Barn Duty (**ALL Market Animals**) – your son/daughter will sign up for a minimum of one week (7days, Mon-Sun) for their respective barn duty. The number of weeks they will be responsible for will be determined by how many people sign up for that species of project. Ie. Less people means more barn duty weeks for your son/daughter. It is recommended that when it is your week of barn duty your student comes at least 30 minutes before the gates are to be locked to complete their barn duty tasks. Advisors/Interns will post the schedules on google classroom and in the respective project barns. Interns will be responsible for verifying if students showed up to complete their tasks. At monthly project meetings students will be informed if they received any fines for not completing their responsibilities.

Barn duty tasks can include but are not limited to:

- d. Dump any wheelbarrows left un-dumped
 - e. All tools of any kind are to be put away and hung up in the tool shed neatly.
 - f. Pick up any and all trash inside, outside and around your species barn.
 - g. Make sure hose are rolled up neatly, water is turned off & pressure is released.
 - h. Middle isle and pens not being used must be cleaned at all times.
 - i. Lock all gates by 6pm every day of the week.
 - j. Rinse all drains and empty traps every day at night time.
 - k. Rinse and wash down aisles.
 - l. Check on all animals in your barn – do they have water, feed, etc. (make a note or call Mrs.Fernandes, Mr. Worrell when there is a problem) Also – make a note on the barn duty slip.
5. **NO Laying Hens for the 1919/20 school year** Barn Duty (**Laying Hens**)– your son/daughter will sign up for a minimum of one week (7days, Mon-Sun) for their respective barn duty. The number of weeks they will be responsible for will be determined by how many people sign up for that species of project. Ie. Less people means more barn duty weeks for your son/daughter. It is recommended that when it is your week of barn duty your student comes at least 30 minutes before the gates are to be locked to complete their barn duty tasks. Barn duty tasks include:
 - a. **Checking in all coops**
 - b. Are they being cleaned, drains included
 - c. Are the feeders full

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- d. Are the waters full
 - e. Are people collecting their eggs
 - f. Check on all animals – are they healthy, behavior normal
 - g. Sweep up any loose debris or trash inside or outside the coops
 - h. Three days a week you are to run the hose in the three major drains of the poultry building for a minimum of ten minutes per drain
 - i. All tools of any kind are to be put away in the tool shed neatly.
 - j. Pick up any and all trash inside, outside and around your species barn.
6. Each student or multiple students will be assigned a tack box/work area that he/she/ they are solely responsible for. This includes keeping pens and tack boxes free of debris and graffiti. Students are responsible for providing their own locks for their tack boxes. The BPHS Ag department will provide a lock to your child for their pen. Your student will be charged \$10 if the lock is not returned at the end of their project. The department will not take responsibility for loss or theft of tack box contents. Tack boxes will be checked out only during the length of projects. A minimum of a \$5 fine will be assessed if the tack box is not in appropriate condition when the project is finished. The tack box needs to be kept closed and locked at all times or you will be fined.
 7. The farm facility is to be used by students in the agriculture program only. All students are expected to have their morning chores done by 10:00am, including weekends, and evening chores done by 6:00pm! Loitering at the farm after this time is not allowed. Teacher supervision for students on the agriculture premises before and after school and on the weekends is limited. There are times when teachers will not be available to be on the farm premises while students are caring for their animals. Students are expected to behave responsibly and all liability during these times is assumed by the parent/guardian of the student.
 8. Keeping an animal on the farm facility is a privilege and not a right. In exchange for this privilege, students will serve four hours of farm labor to help maintain the facilities. These hours must be served by April 15th or the student will be charged \$15 per un-served hour as a pen rental fee.
 9. If a student cannot fulfill the project responsibility to include, but not limited to, feeding, cleaning and any other management practices, the student will be allowed one week to remove his/her project(s) from the farm site upon notice from the agriculture teacher(s). After that the agriculture instructors have the right/responsibility to dispose of the project in any means they feel are in the best interest of the project (selling, processing, giving to another student, etc.) at the student's expense.
 10. Consequences will be as follows: 1st Fine \$5, Warning to Student, 2nd Fine \$5, Call Parents, 3rd Fine \$5, Call Parents and Administration, 4th Fine \$5, Animal is removed from the student (no money is returned) This applies to any and all areas listed above.
 11. Proper cleaning of the pen includes removal of fecal matter, hosing of the pen (after initially removing manure with a shovel), rinsing the wheel barrow, and remove foreign matter around your pen. Keep your area clean!
 12. Manure is not to be placed in trashcans or left in wheelbarrows it goes in the manure pit. Students should take manure to the manure pit immediately after cleaning their pen. Only manure goes in the manure pit! All other paper and trash items should be placed in trashcans or dumpster.
 13. Be proud of the farm. It is a privilege, not a right, to use the farm facilities to raise your animal. Keep the farm area neat and organized to insure the safety of all animals and persons on the premises.
 14. Any broken or damaged equipment will be charged to the students of that project unless it is determined that a particular student is responsible in which case it will be charged to that student.
 15. Protect school property and personal property of others. If you have been identified as obtaining material, equipment or feed from others without permission or if you are identified as being involved in the destruction of property, you will be subject to removal from the program and will need to remove your animal from the facility immediately. You are also responsible for your friend's actions. Your guests need to also follow these rules.
 16. You are responsible for keeping track of all purchases (feed, vet supplies, equipment, etc.) and receipts in your record book.

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17. Loitering will not be allowed on the agriculture premises. Students who are not participating in a class will be asked to leave the premises.
18. Attend all classes and be on time. Tardy excuses will not be accepted or given for students caring for projects when they should be in class.
19. Periodic parental assistance is welcome. However, the parent cannot complete daily project responsibilities, unless the student is unable to fulfill their responsibilities. Student's individual responsibilities are their own, no other student is responsible!
20. Dogs are not allowed on the agriculture facility. Period!
21. Drugs, tobacco, alcohol, chemical substances, and firecrackers are not allowed on school grounds. This includes the school farm, classrooms, parking lots and sidewalks. In addition, these items cannot be consumed while participating at any activity in which you are representing the Buena Park Agriculture Department.
22. Any member who wishes to have an animal at the school farm must obtain the animal under the supervision of a Buena Park FFA Advisor.
23. In order to prevent potential disease outbreaks, no student may bring any animal onto the school farm. Only a Buena Park Agriculture Instructor may bring animals onto the farm.
24. Fights, Fowl language, Destruction of property or animals will lead to immediate removal of animal from student, termination of that project and removal of the student from the BPHS ag program.

ADDITIONAL SPRING PROJECT REQUIREMENTS

25. If any animal was determined to be a show project and does not meet the specific expectations set forth by the ag teacher, the animal will not represent Buena Park FFA at the livestock show.
26. Spring Animal students **SELLING AT THE OC FAIR ONLY** are responsible for raising a minimum of \$150 in add-ons & working a shift at the Farm to Fork Dinner (January) **and** a minimum of 1 shift at the BPHS fireworks booth (based on # of students) to receive any proceeds from BPHS on their fair checks. They will be responsible for raising the rest of their add-on monies on their own and turning them in by June 1st.
27. **STUDENTS RAISING SPONSOR-ONLY ANIMALS SHALL NOT PARTICIPATE IN FARM TO FORK DINNER OR FIREWORKS BOOTH. NO PROFIT SHALL BE MADE BY A STUDENT ON A SPONSORED PROJECT UNLESS THE STUDENT RAISES OR CONTRACTS FOR THAT PROFIT.**
28. Add-ons – Spring Animal projects. Students will be eligible to submit an add-on sponsor form and monies payable to BPHS with as many add-ons as they can get by June 1st. Add-ons must be cash or money order after April 1st. These monies will be added-on to the students' district feed bills when they are received. All monies are tax deductible. After receiving an add-on students will be required to submit a thank you card that will be mailed by Mrs. Fernandes, Mr. Worrell. Failure to submit thank-you's to Mrs. Fernandes, Mr. Worrell will mean that your add-ons will become the property of BPHS FFA.
29. If add-ons can be raised in excess of \$300 prior to June 1st students will not be required to write any buyers letters.
30. **If your student does not make enough money in the sale to cover their costs – the money is still owed!!! Students will be fined and held accountable for any unpaid debts via their ASB student accounts.**
31. You are encouraged to locate potential buyers for each of your projects. Mrs. Fernandes will be happy to explain to you the best means by which to approach a prospective buyer, but you have the ultimate responsibility to sell the project. For spring animals each student is required to provide 20 original buyers and choose 20 from the fair sale list. Students are required to submit 40 total buyers' letters by JUNE 1st. **NO LETTERS, NO SALE – AT THAT POINT YOU OWN THE ANIMAL AND WILL BE EXPECTED TO PAY THE BILL AND FIND YOUR OWN BUYER!! You are responsible for paying for the postage for all forty of your letters and any thank you letters needed.**
32. All spring animals are raised for the purpose of the Orange County Fair & Sale. All students raising an animal are encouraged to purchase a jacket & scarf or tie when the money and paperwork is due in February. Jackets will be ordered by Mrs. Fernandes, Mr. Worrell and received prior to the end of the school year.
33. Any student who receives four fines while exhibiting at a fair is not eligible to raise / exhibit any species for one year following the conclusion of the event/fair in which the fines were received.

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34. **Two additional showmanship practices** per week when school gets out - will be added to the students' hourly requirement. This means that students will be required to attend one weekly weigh/ informational meeting and a minimum of 2 showmanship practices starting June 1st. Not attending the meetings or practices will be a \$5 fine for each infraction.
35. Feed is ordered is ordered by the teachers as needed and put away by the students. Approximate costs of feed are:
- The cost of feed will be approximately \$12.50/bag for chickens \$16.00/bag for lambs, \$18.00/bag for pigs, and \$16.00/bag for goats. \$60/bag for milk replacer (calves) and \$17/bag for grain (beef) This is an educational/volume discount price.
36. Livestock Insurance for all animals is a **required fee of \$25 – Steers are \$125.**
37. **Fair Late Policy** – Check in with teacher at Fair within 5 minutes of your start time. Ex – If start time is 7:00am then you must check in by 7:05pm or it will be \$1/minute until you do check in. Maximum \$20 fine/day if you do not show up to your shift at all.
38. **Fair Senior Policy** – ALL seniors will have to pay their livestock fair animal bill in full by May 15th. Students with bills unpaid will have a fine applied to their record that must be paid to be able to graduate.
39. **Fair Hours** – For ALL Livestock projects fair hours are 7am-7pm. Students should not be on the fairgrounds outside of these hours. For this reason students will sign a separate permission slip for fair noting these hours only. This way the school/ district are not liable for students if they choose to stay beyond the agreed upon time.

All items in yellow are new for the 19-20 school year

I agree to abide by these policies:

Student

Date

Parent

Date